



**1/20/2026
Monthly Regular Board Meeting
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MEETING MINUTES

Town of Peshtigo Monthly Board Meeting

Tuesday, December 16, 2025 at 6 p.m.

- 1) Call to order: **Chairperson Friday called the meeting to order at 6:00pm.**
- 2) Roll call: **All present.**
Chairperson Friday, Supervisor Coble, Supervisor Wortner, Supervisor Bergeson, Supervisor Joy
- 3) Verification of proper notice: **Chairperson Friday verified.**
- 4) Approve agenda: **Approved via unanimous consent.**
- 5) Public comment (*limited to 3 minutes per person with no time donations from others, agenda items only*), start by stating name/address & agenda item(s) to be addressed: **None heard.**
- 6) Announcements:
 - a. **Property tax bills have been mailed. Upcoming revaluation statement has been added to the bills, to better notify the public. Frank Assessment's info will be added to the TOP website.**
- 7) Minute approval – Regular Board Meeting 11/18/2025: **Approved via unanimous consent.**
- 8) Reports
 - a. Fire Department: **Chief Folgert gave report. Online fundraiser store is open now til 12/31/25. New fire engine build is complete and fully paid, but final touchups are currently being completed. New engine is expected to be delivered within the next week or two.**
 - i. State of Wisconsin Service Award Program: Approve municipal contribution of \$10,861.64 to be paid by 2/15/2026: **Motion to approve contribution, to be paid in January 2026 (Coble/Wortner). Motion carried- 5 yes.**
 - b. Constable: **Chairperson Friday gave report.**
 - c. Building Inspector: **Chairperson Friday gave report. 79 permits YTD.**
- 9) Treasurer Report/Investment Report/Budget YTD vs Actual/Budget Amendments: **Approved via unanimous consent.**
 - a. Approve vouchers & payment of bills: **Motion to approve (Bergeson/Coble). Motion carried- 5 yes.**
 - b. Open invoices: **Chairperson Friday tabled. Atty. Spangenberg will be assisting with a legal plan.**
- 10) Fire number replacement sign/post cost adjustment: **Motion to approve increasing fire number replacement signs to \$30 (sign only) and \$40 (sign + post) due to production cost. January 1, 2026-April 7, 2026 sale price will remain at \$25 for sign and post (Coble/Joy). Motion carried- 5 yes.**
- 11) HVAC maintenance – Supervisor Joy: **Joy recommended not entering into a maintenance agreement with Automated Comfort Controls, but simply doing maintenance on an “as needed” basis. 1 year warranty is good through April 2026. Treasurer Maney updated that electric bills have increased from last year, due to the new HVAC system. No action taken.**
- 12) Standing Committee updates:
 - a. Buildings & Grounds – Chairperson Coble, Vice Chairperson Bergeson: **No updates.**
 - b. Recycling Center – Chairperson Bergeson, Vice Chairperson Coble: **Dumpsters are moved for the winter, to accommodate snowplowing needs.**
 - i. Personnel update/potential hiring: **Bergeson updated that Dennis Czapiewski has resigned from Recycling Center, as of 12/17/2025. Motion to hire Pete Kuchenberg, per diem as Recycling Center Attendant at \$16/hour (Coble/Bergeson). Motion carried- 5 yes.**
 - c. Roads & Ditches – Chairperson Wortner
 - i. Dump/plow truck replacement: **Wortner received quotes on various replacement trucks, with a plow and dump box. Motion to move forward to purchase a 2021 Chevy from Dorsch for roughly \$75,000 (Wortner/Coble). Motion carried- 5 yes.**

13) PFAS contamination updates: **No updates from DNR or EPA Superfund. Tyco update has been added to website, under water tab. News reports of settlement approaching between Tyco and WI DOJ. Chairperson Friday reached out to G&E Law Firm for updates, but Atty. McGee stated “given the confidential and fluid/uncertain nature of discussions to date, they can’t share anything just yet, but would be happy to talk ‘when appropriate’.”**

14) Upcoming Meetings – Regular Board Meeting Tuesday, January 20, 2026 at 6 p.m.

15) Adjourn: **Unanimous consent to adjourn at 6:20pm.**

Kayla Okins, Clerk 12/16/2025

DRAFT

**Town of Peshtigo Fire Department Report to the Town Board
January 20th, 2026**

16 Calls since the December 16th, 2025 Monthly Town Board meeting:

Dec. 18 th	N1276 Shore Drive, EMS Assist
Dec. 20 th	W770 County B, Unattended Control Burn
Dec. 26 th	N2897 Shore Drive, EMS Assist
Dec. 28 th	N2976 County RW, Arcing Powerlines
Dec. 29 th	W1024 Leaf Rd. Arcing Powerlines
Dec. 29 th	U.S. Hwy 41 across from Flame Road, Trees on Powerlines
Jan. 2 nd	W734 Leaf Road, Vehicle Fire
Jan. 3 rd	U.S. Hwy 41 near MM215, Vehicle Crash
Jan. 6 th	W1987 Old Peshtigo Road, EMS Assist
Jan. 6 th	County B at Rivers Edge Drive, Vehicle Crash
Jan. 7 th	W773 Heath Lane, EMS Assist
Jan. 8 th	N2805 Vernon Hills Dr., Structure Fire Assist to Grover-Porterfield FD
Jan. 16 th	U.S. Hwy 41 at Flame Rd., Vehicle Crash (Canceled Enroute)
Jan. 16 th	U.S. Hwy 41 at MM 212, Vehicle Crash (Canceled Enroute)
Jan. 19 th	W2119 Rader Rd., Overheated Furnace
Jan. 20 th	W3021 Bay Rd., Carbon Monoxide Check

Apparatus and Equipment Status:

- Our new fire engine was delivered on December 26th. It is currently being outfitted with the necessary tools, equipment and fire hose. All firefighters will be trained in it's use and operation before placing the truck into service.
- All apparatus and equipment are in normal operating condition.

Training:

- We conducted orientation training on our new engine Monday evening. Sixteen firefighters participated.
- **Jordan DeForge** completed a Fire Officer training course through NWTC.

Fire Prevention, Education and Community Involvement:

- All bi-annual fire code inspections were completed as required by the state for all town businesses.
- One request is pending for free smoke alarms.

Fund Raising & Donations:

- We ordered another supply of TOPFD Supporter T-Shirts and now have additional sizes available. Shirts are being offered for \$25 each with proceeds going to raise funds for the purchase of equipment for our new engine.

Personnel:

- Three membership applications are in process.
- One of our firefighters, **Nick Baldwin**, is currently interning with the City of Menominee Fire Department during his last semester of fire training at Fox Valley Technical College.
- Our roster currently stands at 20 volunteer firefighters. We are accepting applications.

Mike Folgert
Fire Chief



TREASURER'S REPORT
December 2025

		Begin	Deposits/Interest	Withdrawals	Ending	Outstanding Receipts	Outstanding Deposits	Register Balance
BMO Checking Account	7013	37,900.12	306,459.70	(313,828.12)	30,531.70	(4,731.19)		25,800.51
BMO Payroll Checking	7734	12,767.37	15,403.00	(23,768.64)	4,401.73	(1,790.27)		2,611.46
BMO Plantinum MM	6811	486,897.21	1,106,601.53	(307,178.32)	1,286,320.42	(1,117.80)		1,285,202.62
BANK TOTALS		537,564.70	1,428,464.23	(644,775.08)	1,321,253.85	(7,639.26)	-	1,313,614.59
PNB Checking - CDBG		8.71	-	8.71	-	-	-	-
Change Fund		215.00	0.02	(0.02)	215.00	-	-	-
Fire Dept Equipment		282.66	0.92	-	283.58			
Fire Truck		174,319.74	418.94	(174,738.68)	-			
Roads		275,850.98	845.69	(60,144.50)	216,552.17			
Capital Outlay - Mach & Equip		55,885.02	600.57		56,485.59			
Recycling		12,998.07	42.22		13,040.29			
Revaluation		51,052.13	165.84		51,217.97			
Undesignated		-	576.37		576.37			
LGIP TOTAL		570,388.60	2,650.55	(234,883.18)	338,155.97	-	-	-
BMO CD					-	-	-	-
TOTAL CASH & INVESTMENTS		1,108,177.01	1,431,114.80	(879,649.57)	1,659,642.24	(7,639.26)	-	1,652,002.98

Jodi Maney
Treasurer
toptreasurer@townofpeshtigo.org

Sec. 1-16. Publication and posting of ordinances and resolutions.

- A. *General requirement.* All ordinances and bylaws shall be signed by the town board and countersigned by the town clerk. The town clerk shall publish as a Class 1 notice under [Wis. Stat. ch. 985](#) ~~or post in at least three places in the town likely to give notice to the public,~~ the following; within 30 days after passage or adoption:
- (1) Resolutions, motions and other actions adopted by the town meeting, or in the exercise of powers, under [Wis. Stat. § 60.10](#). Posting may be utilized for ordinances without penalties.
 - (2) Ordinances adopted by the town board.
 - (3) Resolutions of general application adopted by the town board and having the effect of law.
- B. *Ordinances and resolutions imposing penalties.* If any penalty or forfeiture is imposed in an adopted ordinance or resolution, the ordinance or resolution shall be published as a Class 1 notice under [Wis. Stat. ch. 985](#) and shall take effect on the day after its publication or a later date if expressly prescribed. If an ordinance or resolution imposes a forfeiture, posting may not be used in lieu of publication.
- C. ~~*Posting in lieu of publication.* If there is no newspaper published in the town, the town board may in lieu of newspaper publication have copies of ordinances and bylaws posted in at least three public places in the town and proof thereof filed and recorded by the town clerk, and the same shall take effect the day after the proof of posting has been filed and recorded, or at a later date if expressly provided in the ordinance or bylaw.~~
- D. *Affidavit of posting.* If an ordinance, resolution, motion or other action is posted under this section, the town clerk shall sign an affidavit attesting that the item was posted as required by this section and stating the date and place of posting. The affidavit shall be filed with other records under the jurisdiction of the clerk.
- E. *Effective dates of ordinances and resolutions.* An ordinance, resolution, motion or other action required to be published or posted under this section shall take effect the day after its publication or posting, or at a later date if expressly provided in the ordinance, resolution, motion or action.

(Code 2006, § 2-3-17)

Sec. 2-1. Official newspaper; legal posting.

- A. The town shall use posting pursuant to [Wis. Stats. § 19.84](#) as its means of giving notice.
- B. When posting is utilized, the town shall utilize one public place and the official municipal website:
 - (1) Town hall, W2435 Old Peshtigo Road.
 - (2) ~~www.townofpeshtigo.org~~ www.townofpeshtigo.wi.gov
- C. When publication is required, the town will utilize a newspaper deemed to have sufficient coverage in the town.
- D. ~~When 3 public posting is required, town shall utilize the following:~~
 - (1) ~~Town hall, W2435 Old Peshtigo Road,~~
 - (2) ~~Bulletin board at N3900 State Highway 180 and~~
 - (3) ~~Bulletin board at W716 County Road B.~~

(Code 2006, § 2-1-6; Ord. No. [202406-03](#), 06/18/2024; Ord. No. [202409-02](#), 09/17/2024)

Sec. 2-495. Composition.

- A. *Membership.* The board of review shall consist of the chairperson and town board supervisors. In addition, in the event that the appointed Town Clerk is a resident of the Town of Peshtigo, the Town Clerk will hereby be made a voting member of the Town of Peshtigo Board of Review.
- B. *Alternate members.*
- (1) Pursuant to Wis. Stats. §§ 70.47(6m)(c) and 70.46(1), the town board hereby provides for the appointment of alternates to serve on the Board of Review in the event a standing board member of the Board of Review is removed pursuant to Wis. Stats. § 70.47(6m)(a), or recused pursuant to Wis. Stats. § 70.47(6m)(b).
 - (2) ~~The town board shall establish and maintain a public list of names and persons eligible and appointed by the town board to serve as alternative members of the board of review. The list shall be arranged and maintained by the town clerk in a priority order of probable and likely service as an alternative. The following electors of the town are hereby named as alternates, in the order indicated, to serve as alternate Board of Review Members:~~
 - a. Alternate 1: Jim Devcich
 - b. Alternate 2: Michael Dobson
 - (3) ~~The town board may name as many alternates as they deem necessary to meet the statutory requirement that no less than three board of review members are needed to make a final determination of an objection to the property assessment. The appointments made in this ordinance are for the Year 2026 Board of Review proceedings and succeeding years until such appointments are rescinded by action of the town board and effective upon posting as provided by law.~~
 - (4) ~~The clerk shall notify any named member who has been lawfully removed under Wis. Stats. § 70.47(6m)(a) or (b), and shall notify the alternate person of their appointment to replace a named member of the board of review. The alternate, once noticed, if they approve the appointment, and they would not violate Wis. Stats. § 19.59, shall then take the oath of office and act as a member of the board of review under Wis. Stats. § 70.47(6m)(c).~~
- C. *Training.* ~~No board of review may be constituted unless at least one member completes a training session pursuant to Wis. Stats. § 70.46(4). The town clerk shall provide an affidavit to the State Department of Revenue stating whether the requirement under this section has been fulfilled.~~

(Code 2006, § 2-5-1(a); Ord. No. 503, § 4, 2-15-2005; Ord. No. 202305-03, 06/20/2023; Ord. No. 202410-05, 10/15/2024)

Sec. 2-548. Duties.

The plan commission shall have the following functions and duties:

- A. ~~Master plan adoption.~~ The plan commission may make and adopt a master plan for the physical development of the town in accordance with [Wis. Stats. § 62.23\(2\) and \(3\)](#).
- B. *Official map.* The plan commission may make and recommend an official map to the town board in accordance with [Wis. Stats. § 62.23\(6\)](#).
- C. *Zoning district plan.* The plan commission shall prepare and recommend a zoning district map and suggest necessary text amendments to the town zoning ordinance to the town board, for consideration by the town board and the county board of supervisors.
- D. *Comprehensive plan.* The plan commission shall make and adopt a comprehensive plan for the physical development of the town in accordance with [Wis. Stats. § 66.1001](#).
- E. *Land division regulations.* The plan commission shall prepare and recommend land division regulations to the town board in accordance with [Wis. Stats. § 236.45](#).
- F. *Future changes and amendments.* The plan commission may make changes to the master plan it deems necessary or desirable, and may recommend to the town board any changes or amendments to the official map, the zoning chapter and/or land division ordinance.
- G. *Miscellaneous powers.* The plan commission shall consider, report on, and make recommendations on all matters referred to it.

(Code 2006, § 2-5-3(e))